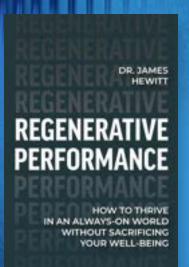
James HEWITT



















James HEWITT

TAME YOUR EMAIL INBOX



- Re-think promises to respond rapidly.
- Batch email use to specific parts of the day.
- Reset expectations with email signatures.

Cillanes

TACKLE MEETING MAKERS | Second | Secon

TRIAL AI-EMPLOYEE ALLIANCES



- Summarize and categorize messages automatically.
- Take notes to reduce attendance requirements and FOMO.
- Draft well-worded messages to replace meetings.

Cillanes



WHAT YOU WORK ON





Multi-tasking slashes productivity by 40%

SWITCH TO SINGLE-TASKING

: Clames

HOW YOU WORK



- · Feed your focus.
- · Starve your distractions.
- · Retrain your brain.

Cillanes

A HIGH PERFORMANCE DAY BEGINS THE NIGHT BEFORE





of employees are sleep-deprived.

- please

A HIGH PERFORMANCE DAY BEGINS THE NIGHT BEFORE





dropped in performance from sleeping 6 hours per night.

Crees



James HEWITT





- Darkness is your friend.
- Cut off coffee at midday.
- . Think in ink.











