

Director of Ministry Operations

Position: Full Time

Start Date: November 1, 2025

Location: Ottawa, Canada (Hybrid)

Summary

The Global Leadership Network (GLN) exists to inspire and equip world-class leadership that ignites transformation in individuals, churches, and communities. We are seeking a Director of Operations to serve as a key member of our leadership team. Reporting directly to the Executive Director, this individual will provide strategic oversight and operational leadership to ensure the organization is effective, scalable, and positioned for long-term impact.

The Director of Operations will combine operational excellence with a heart for ministry—creating systems that empower our team, building culture that develops people, and ensuring that GLN Canada thrives as a lean, innovative, and high-capacity organization.

Key Responsibilities

Operations Leadership

- **Execute Organizational Vision:** Partner with the Executive Director to clarify vision, translate strategy into action, and build plans to deliver on mission goals.
- **Build & Maintain Systems:** Develop and steward systems and structures that foster efficiency, flexibility, and scalability across all organizational functions.
- **Bring a bias toward entrepreneurship and organizational efficiency,** ensuring GLN Canada remains agile, resourceful, and impact driven.

People Development

- **Team & Culture:** Cultivate a healthy, high-capacity team culture aligned with GLN's values.
- **Growth & Development:** Increase the capacity and leadership depth of existing team members.
- **Onboarding:** Recruit, equip, and onboard new high-capacity leaders to strengthen the team.

Additional Areas of Oversight (3–4 depending on candidate strengths)

- **IT & Data Management** – ensuring systems support organizational decision-making and communication.
- **Event & Host Site Engagement** – leading promotion strategies for GLN events and host site engagement.
- **Marketing Direction** – overseeing marketing strategies and managing external contractors.
- **Finance** – providing oversight for budget planning and financial stewardship.
- **Donor Relations** – cultivating donor partnerships and leading initiatives that sustain GLN's mission.

Education and Leadership Experience

The ideal candidate will have a bachelor's degree from a Canadian university preferably in the areas of business, communications, or event management. They would also have 5+ years experience in operational leadership, including building scalable systems, driving organizational efficiency, and leading high-performing teams in a mission-driven or ministry context. They will also have proven strategic and entrepreneurial skills, with the maturity to collaborate effectively with senior church and organizational leaders.

- Has a deep understanding of church contexts and leadership dynamics
- Ability to discern what is required to grow leaders with Christian influence across diverse ministry and marketplace settings
- Demonstrate the wisdom, credibility, and relational maturity needed to interact with senior leaders, pastors, donors, and organizational partners
- Strong proficiency in MS Office Suite
- Strong proficiency in CRM environments and data management
- Growing understanding of AI as a workplace tool

Salary & Benefits

- Competitive salary based on education and experience
- Full Health Benefits package
- RRSP contributions
- Favorable vacation time

Why Join Us?

This role is ideal for a strategic and operational leader with a passion for seeing Christian leaders flourish in every sphere of influence. The Director of Operations will play a pivotal role in shaping GLN Canada's future, ensuring we remain a lean, innovative, and high-impact ministry.

This role offers:

- Purposeful Work – Be part of a mission that inspires and equips leaders to create positive change.
- Personal & Professional Growth – Develop new skills while working alongside experienced leaders in ministry and organizational leadership.
- Collaborative Team Environment – Work closely with passionate, values-driven colleagues who are committed to excellence.
- Nationwide Impact – Contribute directly to strengthening leaders and churches across Canada.

Please submit your resume along with a response to the subsequent questions to jointheteam@globalleadershipnetwork.ca:

- What is your motivation to apply for Director of Ministry Operations?
- What skills do you bring to the position that will make you successful?

Global Leadership Network Canada is an equal opportunity employer, all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, or any other characteristics protected by law.